



## Community Resources

The Volunteer Centre provides a range of resources to support local voluntary and community groups and we have been able to expand these since our move to new premises.

These include two fully accessible minibuses, fully equipped meeting rooms, exhibition boards and an extensive range of office services and stationery.

Our Community Resources are provided with support from local and national funders including Grassroots, Wychavon District Council and Capacitybuilders.



## Meeting Rooms

The Volunteer Centre provides additional services to the community in the form of 3 well-equipped meeting rooms, together with a resource centre containing office technology facilities.

- Meeting Room – 5.9m x 3.4m.
- Board Room– 6.7m x 3.95m.
- Conference Room – 6.5m (max) x 8.6m. A less formal, L-shaped room.

All rooms are furnished to a high standard, with flexible table layouts and chairs. They have access to overhead projectors, white boards, flip charts, display boards and interactive white boards. Rentable storage is available for groups who meet regularly and may wish to leave equipment on the premises.

Rooms may be hired for a morning, afternoon or evening session on a regular or occasional basis.



## Office Services

The Resource Centre provides office facilities for the use of individuals and non-profit-making organisations as follows:

- photocopier
- scan printer
- computer and printer
- laminator
- comb binder
- low cost stationery

The service is staffed most mornings, but generally operates on a do-it-yourself basis. However, we are happy to offer help and advice or to quote for any jobs.

Access times are Monday to Thursday 10am to 12 noon and 2pm to 3.45pm and Friday 10.00am to 1pm.

## Prices at 1.09.2011

### Photocopying

Paper	Single A4	4p
	Double A4	7p
	Single A3	8p
	Double A3	14p
Card	Single A4	6p
	Double A4	9p

Own paper – deduct .5p per sheet

### Scan Printer

Stencil	60p
Single A4	2p
Double A4	3p

Own paper – deduct .5p per sheet

### Computer

Per Hour	£1.50
Printed Sheet	10p

### Laminating

Sheet A5	20p
Sheet A4	30p
Sheet A3	50p

Comb Binding 15p

Competitive rates available for regular long runs such as village magazines.

Please contact us for a quote.

## Meeting Rooms

Each room may be hired at £15 per session.

## Storage Cupboards

These are available at £5 per quarter.

## Minibuses

These are available at 60p per kilometre plus £5 booking fee. Organisations may nominate a driver from within their own membership to be registered with us, or alternatively may request a driver from the Volunteer Centre. If a volunteer driver is booked for a lengthy outing, we suggest that refreshments are provided.

**All bookings are subject to availability and compliance with conditions of hire.**

## Contact us

For more information on community resources, or to find out more about our other services or volunteering opportunities,

### Telephone

01386 554299

### Fax

01386 556204

### Email

[admin@pershorevolunteers.org](mailto:admin@pershorevolunteers.org)

### Visit our website

[www.pershorevolunteers.org](http://www.pershorevolunteers.org)

### Write to us at

Charlotte Offices  
New Rd  
Pershore  
Worcs  
WR10 1BY